

Mayor Kilpatrick called the Agenda Meeting to order at 7:33 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, February 10, 2020 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Mayor Victoria Kilpatrick
Councilpersons Dalina, Enriquez, Maher, McGill, Novak, Roberts.

Absent: None

Others Present: Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: None

- **OLD BUSINESS:**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the February 24, 2020 meeting.

ORDINANCE #487-20

**AN ORDINANCE SUPPLEMENTING AND AMENDING ORDINANCE #436-19
FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS
AND EMPLOYEES FOR THE YEARS 2020 – 2022**

(New Title)

(Admin. & Finance Committee – Co. Roberts – Public Hearing 2-24-20)

ORDINANCE #488-20

**AN ORDINANCE SUPPLEMENTING AND AMENDING ORDINANCE #437-19
FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS
AND EMPLOYEES FOR THE YEARS 2020 – 2022**

(New Title)

(Admin. & Finance Committee – Co. Roberts – Public Hearing 2-24-20)

ORDINANCE #489-20

**AN ORDINANCE ADOPTING THE RIVER ROAD
REDEVELOPMENT PLAN AMENDMENT**

(Planning & Zoning Committee – Co. Dalina – Public Hearing 2-24-20)

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Roberts**

A) **Minutes & Departmental Reports: NONE**

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **OLV HSA** to conduct an On-Premise Draw (Tricky Tray) On March 20, 2020 with a snow date of March 21, 2020 (RA:2328).

- Approved.

C) Committee Reports:

- 1) Progress

➤ **PLANNING & ZONING – Councilman Dalina**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Planning Board minutes of January 8, 2020.

- Seconded by Councilwoman Novak.

B) Committee Reports:

1) He stated the underpass in Woodbridge off Main Street has a wonderful painted tribute to our military. He requested it be look into so that we can pay homage to our veterans.

Mayor Kilpatrick requested the Business Administrator to contact Woodbridge to see how they went about painting their murals.

Councilman Dalina stated that he believes it was done by the boy or girl scouts.

➤ **PUBLIC SAFETY – Councilman McGill**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

1) Meeting with 1st Aid Squads, Meridian and the Police Dept. He stated some of the things that Sayreville 1st Aid did say were that Meridian at times leaves the doors open and have a habitat of smoking in undesignated areas.

2) Cautionary yellow/red light at the entrance/exit of Shoprite.

3) Video of the previous Mayor's last meeting and recommended it be put up for a longer period.

4) Security cameras in the parks.

5) Possibly giving a new title of Senior PST rather than just dispatchers.

6) IT Director can't do everything by himself.

Councilwoman Novak questioned if the meeting was just about the 1st Aid.

Councilman McGill responded.

Councilwoman Novak questioned the blinking light by OLV.

Councilman McGill responded that he will bring it up.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports: NONE**

B) Application for a **Special Event** received from the following:

1) Darul Arqam School to conduct a Prayer Service on Sunday, May 24, 2020 from 7AM-2PM in Kennedy Park.

-(Please review all reports in packet)

2) Dwarkadhis Temple to conduct Religious Service/Event on March 14, 2020 from 5pm-9pm on their property located at 717 Washington Road, Parlin.

- B1-2) Approved/Resolution

C) Committee Reports:

1) Due to the revisions public athletic fields and fees schedule ordinance, all permits are on a temporary hold.

2) Reported on various recreation programs.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Maher**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

1) Commuter Advisory meeting and possibly creating a shuttle service.

2) Centennial Committee meeting will be meeting tomorrow.

➤ **PUBLIC WORKS – Council President Novak**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

1) Thanked everyone for praying that we don't get snow.

➤ **MAYOR – Victoria Kilpatrick**

Mayor Kilpatrick stated that it has just been over 30 days since she took over and thanked everyone for welcoming her. She asked for patience as she gets accustomed to this role and take a look at things they want to do to move Sayreville forward. She stated she has a vision for this town and it will take a while to get her ideas organized. She stated one of the focuses that she thinks they need to do is communicate information better with the residents by social media and borough blast.

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

- 1) Authorization to appoint Nicole Waranowicz as Assistant Municipal Clerk, effective March 1, 2020.

- Resolution.

- *2) Authorization to appoint Bruno Associates, Inc. as a grant writer effective March 1, 2020 through December 31, 2020.

- Resolution.

- Planning & Zoning

- Public Safety

- Public Works

- 1) Authorization to contract with Middlesex County Improvement Authority for the Borough's Curbside Single Stream Recycling as recommended by our Recycling Coordinator.

- Resolution.

- Recreation

- 1) Authorization to amend Commission on Aging ordinance to increase the membership by two.

- Ordinance.

- 2) Authorization to execute a Memorandum of Understanding with the Trenton Vet Center to use the Senior Center to provide readjustment counseling to clients.

- Resolution.

- 3) Authorization for the Borough Engineer to prepare an electrical plan for the Burke's Park walking path to the Middle School at a fee not to exceed \$5,000.00.

- Resolution.

- 4) Authorization to amend ordinances that pertain to public athletic fields, municipally sponsored athletic organizations, and fees.

- Ordinance.

- 5) Authorization to amend the Recreation Advisory Board ordinance to include two youths under the age of 18.

- Ordinance.

- Water & Sewer

Councilwoman Novak stated that starting April 1st we are going to start getting fined for our recyclables especially the ones at Fort Grumpy, and would like to hire someone per diem at the next meeting to watch this. She stated if there is any contamination of the recyclables at Fort Grumpy they will not take them which means

we would have to dump them at the landfill and will probably get fined for dumping recyclables there.

Mr. Frankel stated they are looking to hire someone that previously worked in Public Works for 20 hours per week and the money would come from the recycling grant.

Mayor Kilpatrick stated there are going to be changes to recycling such as recyclables being tainted that won't be picked up.

➤ **C.F.O. – Denise Biancamano**

1) Budget Transfer Resolution.

- Resolution.

2) 2020 Budget COLA Increase Ordinance.

- Ordinance.

➤ **BOROUGH ENGINEER - Jay Cornell - None**

➤ **BOROUGH ATTORNEY - Michael DuPont - None**

- **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those appearing were:

- Steve Melanaski, 28 Scarlett Drive

Mr. Melanaski thanked Councilman McGill for bringing up about the light by Shoprite.

He stated that Glynn Court is horrible with pot holes and not repairable but is getting dangerous. It should be repaved.

- Christina Davis, 92 Miller Avenue

Ms. Davis stated that the video isn't up of the last meeting.

She questioned when the amendments to the ordinances would take place.

Mr. Frankel stated that it would be 2 meetings and the permits will be on hold.

Ms. Davis questioned Sayreville soccer schedule.

She questioned why the Borough would have to be associated with a 501c3 organization.

Borough Attorney responded there are requirements under the ordinance.

Ms. Davis stated Sayreville AA's 501c3 status has been revoked since May 2018 and still isn't currently a 501c3 organization.

Borough Attorney responded that they will look into it.

- Bob Corby, 6 Evelyn Terrace, President of Sayreville Little League

Mr. Corby questioned that when the amendments to the ordinances are done that it won't affect pre-existing organizations in town.

Mayor Kilpatrick responded that's correct.

Mr. Ust stated it doesn't affect any municipally sponsored organizations going forward.

No further appearances.

Councilwoman Novak made a motion to close the public portion. Seconded by Councilman Dalina .

Roll Call – Voice Vote, all ayes. Carried.

➤ **ADJOURNMENT**

No further business. **Council President Novak to adjourn the Agenda Session.
Motion was seconded by Councilman Dalina**

Roll Call – Voice Vote, all ayes. Carried.

Time: 8:04 P.M.

Respectfully Submitted,

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____